



NEW BEFORE, AFTER SCHOOL & HOLIDAY CLUB BOOKING INFORMATION

Dear Parents/Carers,

Further to our initial letter, this letter is to inform all parents regarding the new S4YC before and after school club starting Wednesday 5th January 2022 at Christleton Primary School.

MEET US - ZOOM MEETING

Thank you to the parents that attended the zoom meetings held on Friday 10th December 2021 and for your lovely feedback. Hoping all of your questions were answered. It was also lovely to meet some of your children at this time too. If you have any further questions please feel free to contact me via e-mail and I will be will happy to help: paula@s4yc.co.uk

ON-LINE BOOKING SYSTEM

With immediate effect parents have access to register their child on our registration, booking and payment system for breakfast and after school sessions starting 5th January 2022. The system we use is called iPAL: <https://s4yc.schoolipal.co.uk>

This will be the only way parents can register, make bookings and pay for sessions for the new Out of School Club sessions.

This new way of booking and paying for activities will help you manage, book and pay for your child's sessional childcare in one secure place. The system is very easy to use and will save you time.

You will have full access to your account information and invoices via iPAL and will be able to print invoices for tax credit letters, plus much more.

Club prices and times will be as follows:

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|---------------------|--------------------------|--------|
| • Breakfast club | 7.45am - start of school | £4.00 |
| • After school club | End of school - 5.45pm | £10.00 |

I would urge all parents to register on iPAL so you have full access to the system and can book and pay for your child or children's sessions. It is important that you remember your username and password.

Information on how to register is available on page 2 or you can access an online tutorial at www.ipal.education/parents-user-video to see how easy it is to book and manage your child's activities.

For additional support or booking / payment help please contact us on support-s4yc@ipal.education

We look forward to meeting as many parents as possible via the zoom meetings planned for next week!

Kind regards

S4YC

Register with iPAL in 4 easy steps

Step 1. Visit <https://s4yc.schoolipal.co.uk>

Step 2. Select parent login in the top right-hand corner

Step 3. Complete the new parent registration form and click register, at this point you will receive a confirmation email, please note this email may go in to your junk folder, please mark it as safe.

Step 4. Once you have completed your registration you will then need to add your child or children

For more information and to watch the tutorial video to guide you through the registration process and learn how to book, pay and manage activity clubs visit www.ipal.education/parents-user-video , there are also helpful tips on the booking site.