

NEW ON-SITE BREAKFAST & AFTER SCHOOL CHILDCARE CLUB

Dear Parent/Carer,

We are delighted to be working in partnership with Christleton Primary School to launch a new school onsite breakfast and after school club starting on 5th January 2022. The club will be open Monday to Friday during term time for all families who have children within the school.

What times will the club run and how much will it cost?

We will be offering a full flexible childcare service running from 7.45am - start of school (£4.00) and end of school - 5.45pm (£10.00) during term time.

What will happen during the club?

The club will offer a wide range of adult led activities from arts & crafts, performing arts, sports and cookery. Children will also have the chance to take part in self-initiated play, den making, games, role-play, chill out zones and much, much more.

What happens next?

We have now set up sessions via zoom, giving you the opportunity to meet us and learn how the club will operate in further detail as well as giving you a chance to ask any questions. Parents are now able to book sessions, please see instructions on the following page.

MEET US - ZOOM MEETING

We will be holding two Zoom meeting for parents to ask us questions and find out more about how the club is going to run and the activities on offer.

These meeting will be held on Friday 10th December 2021 at 9.15am and 4.00pm. If you would like to join the meeting please e-mail: paula@s4yc.co.uk in advance.

What policies/procedures are in place during the club?

The company has extensive policies and procedures which are available to view at any time. All staff have been appointed following our extensive safer recruitment process, suitably qualified, DBS (Enhanced) and trained in First Aid and Safeguarding. All parents will be provided with a parent handbook during the registration process with all the information you require.

Who do I need to contact for more information?

The school office is very busy so we would ask all parents to please contact us directly: Paula 07581 075534 paula@s4yc.co.uk or info@s4yc.co.uk

We look forward to meeting as many parents as possible via the zoom meetings planned for next week!

Kind regards

S4YC



ON-LINE BOOKING SYSTEM - BOOKINGS NOW OPEN FOR PARENTS TO BOOK

With immediate effect parents have access to register their child on our registration, booking and payment system for Breakfast and After school sessions commencing January 2022.

The system we use is called iPAL: <https://s4yc.schoolipal.co.uk>

This will be the only way parents can register, make bookings and pay for sessions for the new Out of School Club.

This new way of booking and paying for activities will help you manage, book and pay for your child's sessional childcare in one secure place. The system is very easy to use and will save you time.

You will have full access to your account information and invoices via iPAL and will be able to print invoices for tax credit letters, plus much more.

I would urge all parents to register on iPAL so they have full access to the system and can book and pay for their child or children's sessions. It is important that you remember your username and password.

Information on how to register is available overleaf or you can access an online tutorial at www.ipal.education/parents-user-video to see how easy it is to book and manage your child's activities.

For additional support or booking / payment help please contact us on [support-s4yc@ipal.education](mailto:s4yc@ipal.education)

Register with iPAL in 4 easy steps

Step 1. Visit <https://s4yc.schoolipal.co.uk>

Step 2. Select parent login in the top right-hand corner

Step 3. Complete the new parent registration form and click register, at this point you will receive a confirmation email, Please note this email may go in to your junk folder, please mark it as safe.

Step 4. Once you have completed your registration you will then need to add your child or children

For more information and to watch the tutorial video to guide you through the registration process and learn how to book, pay and manage activity clubs visit www.ipal.education/parents-user-video , there are also helpful tips on the booking site.

